



**"I confirm"**

Head of the Department: \_\_\_\_\_

Protocol No.

Date:

### Syllabus

<b>General Information</b>	Department	General Economics
	Faculty	Business and Local Governance
	Major code	
	Group Number	
	Degree level	<input type="checkbox"/> Bachelor <input type="checkbox"/> Master
	Study format	Full - Time
	Academic year/Semester	2022/Fall
	Year of study	2022/2023
	Academic semester	<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer
<b>Course Information</b>	Course name, code	Economics of Enterprise
	Credit count	
	Study load (hours)	75
	Teaching methods	<input type="checkbox"/> Lecture <input type="checkbox"/> Seminar <input type="checkbox"/> Laboratory
	Language of instruction	<input type="checkbox"/> Azerbaijani <input type="checkbox"/> English <input type="checkbox"/> Russian
	Course type	<input type="checkbox"/> Mandatory <input type="checkbox"/> Elective
	Prerequisite course/code	
<b>Instructor Information</b>	Instructor's academic degree, academic title, honorary title, last name, first name, patronymic	
	Instructor's email address	
	Instructor's contact number	
	Office hours	
<b>Course Description</b>	Economics of the Enterprise studies the enterprise's activities and the process of preparing and making economic decisions. The economics of the enterprise encompasses the aggregate of production factors, non-production factors, circulating assets, finished products, cash funds in the enterprise's bank	

	accounts and securities, as well as revenues or profits obtained from the sale of products and provision of various services.
<b>Course Objectives</b>	The objective of the Economics of the Enterprise course is to determine the proper management of production and services.
<b>Learning Outcomes</b>	The Economics of the Enterprise studies the enterprise's activities and the process of preparing and making economic decisions.
<b>Course Requirements</b>	<p>During seminar sessions, students must be able to express and explain their thoughts logically and coherently, as well as support them with arguments. To achieve this, the student should:</p> <ol style="list-style-type: none"> <li>1. Carefully familiarize themselves with the discussion questions presented for each seminar topic.</li> <li>2. Thoroughly study the relevant lecture materials.</li> <li>3. Read and study the recommended literature on the topic.</li> <li>4. Prepare brief presentations for each discussion question raised during the seminar.</li> <li>5. Develop practical skills by completing the given assignments and exercises related to the topic.</li> <li>6. Complete and submit the assigned individual work on time and at the required quality level.</li> <li>7. Attend colloquia on the scheduled dates according to the timetable.</li> </ol>
<b>Academic Integrity</b>	<p>Academic integrity involves ensuring the originality of one's work and properly acknowledging the ideas or findings of others by citing sources. Violations of Academic Integrity include:</p> <ol style="list-style-type: none"> <li>1. Plagiarism,</li> <li>2. Cheating,</li> <li>3. Submitting the same or part of a previously completed assignment or project in another course without proper citation,</li> <li>4. Citing non-existent sources or fabricating a database,</li> <li>5. Completing coursework or assignments on behalf of other students,</li> <li>6. Engaging in dishonest behavior to gain unfair advantage (e.g., presenting a false medical report without being genuinely ill, providing false excuses to extend deadlines or gain benefits),</li> <li>7. Taking an exam on behalf of another student or having someone else take an exam for oneself.</li> </ol>
<b>Ethical Conduct</b>	The student must conduct themselves within the university in accordance with Articles 32 and 33 of the Law on Education, specifically adhering to clauses 32.5.1, 32.5.1.1, 32.5.2, 32.5.3, 32.5.5 of Article 32, and clauses 33.3.2, 33.3.5, and 33.3.6 of Article 33.
<b>Primary Reading List</b>	<ol style="list-style-type: none"> <li>1. Azərbaycan Respublikası Konstitusiyası. Bakı. 1995</li> <li>2. Azərbaycan sənayesi. Bakı. 2007</li> <li>3. Ümumi iqtisadi nəzəriyyə Bakı. 2006</li> <li>4. Hüseynov T.Ə. Müəssisənin iqtisadiyyatı. Bakı. 2009</li> <li>5. Hüseynov T.Ə. Firmanın iqtisadiyyatı. Bakı. 2012</li> <li>6. Hüseynov T.Ə Abdullayev Z.S Sənaye iqtisadiyyatı. Bakı. 2008</li> <li>7. Manafov Q.N.Sahibkarlığın nəzəri praktiki məsələləri. BAKI. 2008</li> <li>8. Tağıyev A. Bazar iqtisadiyyatı haqqında. Bakı. 2009</li> <li>9. Musayev V.R. Seyfullayev İ.Z. Sahibkarlığın əsasları. Bakı. 2005</li> <li>10. X.M. Maşınqayırma müəssisələrinin idarə edilməsinin təşkili. Bakı.</li> </ol>

	AZTU. 2001 11. Жиделува В.В., Каптейн Ю.Н. Экономика предприятия. М. 2010 12. Кейлер В.А. Экономика предприятия. Курс лекций. 2008 13. Летенко В.А., Туровец О.Т. Организация машиностроительного производства. М. 2008 14. Токропивный С.Ф. Экономика предприятия. Задачи ситуации. Решения. М. 2001 15. Шеремет А.Д Сайфулин Р.С. Финансы предприятия. М. 2010	
<b>Supplementary Reading List</b>		
<b>Online Resources</b>		
<b>Grading: 100-Point System</b>	The final grade is calculated based on ongoing assessment — seminars and colloquiums (0–30 points), independent work (0–10 points), attendance (0–10 points), and interim assessment — final semester exam (0–50 points). If the course also includes practical and laboratory sessions, an additional (0–10 points) is allocated for evaluating these components. Final Grade = Ongoing Assessment + Midterm Assessment	
<b>Assignments</b>	The final grade is the sum of the scores given for continuous assessment—seminars and colloquia (0–30 points), independent work (0–10 points), attendance (0–10 points)—and the midterm assessment, which includes the end-of-semester exams (0–50 points). If practical and lab sessions are included for the same course, an additional 0–10 points are allocated for their evaluation. Final Grade = Continuous Assessment + Midterm Assessment	
<b>Seminars and Colloquiums</b>	Colloquiums are held three times per semester in accordance with the academic calendar. Each colloquium is graded on a 0–10 point scale. Participation in colloquiums is mandatory. A student who does not attend a colloquium receives 0 points for that session.	<b>0-30</b>
<b>Individual works</b>	Font and Size: Arial, 12 pt Line Spacing: 1.5 Minimum Length: 3 pages Submission Deadline: No later than 2 weeks before the end of the semester	<b>0-10</b>
<b>Attendance</b>	For each 10% of missed class hours during the semester, 1 point will be deducted from the student's total score. A student who misses more than 25% of the total course hours will not be allowed to take the final exam.	<b>0-10</b>
<b>Examination</b>		<b>0-50</b>

*Assessment of student knowledge based on the total accumulated semester points is conducted as follows:*

***Grading Scale:***

<b>Points</b>	<b>Letter-Grade Assessment</b>	<b>Performance Level</b>
100 – 91	A	“excellent”
90 – 81	B	“very good”

80 – 71	C	“good”
70 – 61	D	“sufficient”
60 – 51	E	“satisfactory”
Less than 51 points	F	“unsatisfactory”

<b>Course’s thematic plan</b>					
<b>N</b>	<b>Date</b>	<b>Subject Topics</b>	<b>Lecture</b>	<b>Seminar</b>	<b>Textbook/Assignments</b>
1		Classification, Structure, and Forms of Enterprises			
2		Organizational and Legal Forms of Enterprises			
3		Production Process and Its Organization within the Enterprise			
4		Centralization and Optimal Size of the Enterprise			
5		Fixed Assets and Production Capacity of the Enterprise			
6		Current Assets and Working Capital of the Enterprise			
7		Specialization, Cooperation, and Integration in the Enterprise			
8		Planning of the Firm’s Production and Commercial Activities			
9		Labor Resources and Labor Productivity of the Enterprise			
10		Nature of Wages, Forms, and Systems of Remuneration in the Enterprise			
11		Enterprise Mechanism and Its Organizational Structure			
12		Investment Activities and Innovative Development of the Enterprise			
13		Marketing Activities and Material-Technical Supply in the Enterprise			
14		Production Costs of the Enterprise			

15		Calculation of Product Cost Price in the Enterprise			
16		Finance, Revenues, and Tax Payments of the Enterprise			
17		Price Formation in the Enterprise			
18		Pricing Strategies			
19		Leasing, Rent, and Their Nature			
20		Factoring and Franchising Operations			
21		Foreign Economic Activities of the Enterprise			
22		Product Quality, Standardization, and Certification			
		Total			

**Lecturer:**